

# Iwerne Minster Parish Council

## Minutes of the Annual General Parish Council meeting and subsequent monthly meeting of Iwerne Minster Parish at Abingdon Hall on the 11<sup>th</sup> of May 2026 at 6.30pm

### Minutes are not verbatim

**Present:** Cllr P. Le Prevost, Cllr K. O'Connor, Cllr J. Goodliffe, Cllr K. Skinner, Cllr H. Overton, Cllr T Brown and Cllr T Freestone

**In attendance:** Mrs N. Phillips – Clerk to the Council  
There were 6 members of the public present.

### Annual Parish Meeting

**1/APM. Apologies for absence**  
Dorset Councillor Jane Somper

**2/APM. Chairman to convene the meeting**  
Cllr P. Le Prevost convened the meeting.

**3/APM. Annual reports of the local organisations.**

The following organisations reports will be available on the Parish Council website, or a copy can be obtained from the Clerk:

**St Mary Church** – The council praised the work done by the church to welcome new residents to the village, it was noted that the Parish Council are working with the church on a revised Welcome Pack.

**Abingdon Hall**

**Village Club**

**Cricket Club**

**Iwerne Minster Produce and Horticultural Association** – one addition to the report tabled, is there will be a plant sale at the Village Club on 16<sup>th</sup> of May from 10am.

**Speedwatch** – In the absence of Mr G Peters, Cllr Freestone tabled the following details on behalf of the Speedwatch.

Mr G Peters is the manager of the Iwerne Minster Speedwatch scheme. The Parish Council is grateful to him and his team of volunteers who work for the Parish to keep us safer. The Parish are also pleased that regular reports have been published in the village magazine.

Since the closure of the C13 and speed reductions in the village, the monitoring has been on hold.

Councillors have been invited to attend sessions planned for May. If these go ahead then a Councillor will attend.

The Parish Council are aware that an issue for Mr Peters is the diminished number of volunteers.

Consequently, the Parish Council and the Speedwatch team will ask local people to see if they have a small amount of time to give to join the Speedwatch team.

The Parish Council would like to thank Mr Peters and his volunteers for all they have done in the past year.

**Any other organisations** – No further reports.

**At this point, the Annual Parish Meeting was closed at 6.55pm and the Annual General Meeting was opened**

**26/1. Election of Chairman and signing of Declaration of Office.**

Cllr K O'Connor proposed Cllr P Le Prevost for Chairman 2026-27, this was seconded by Cllr J Goodliffe all were in favour; Cllr P Le Prevost will sign the acceptance of office form.

**RESOLVED: for Cllr P. Le Prevost to be Chairman of the Iwerne Minster Parish Council for 2026-27 (26/1, no budgetary provision required).**

**26/2. To receive and accept apologies of absence** – Dorset Councillor Jane Somper

**26/3. Election of Vice Chairman**

Cllr P Le Prevost proposed Cllr K. O'Connor for vice-chairman, this was seconded by Cllr H. Overton, all were in favour; Cllr K. O'Connor will sign the acceptance of office form.

**RESOLVED: for Cllr K. O'Connor to be Vice-Chairman of the Iwerne Minster Parish Council 2025-26 (25/3, no budgetary provision required).**

**26/4. To agree the following officer's roles**

Decision on the officers' roles and representatives to other organisation/groups will be deferred to the meeting in July.

**26/5. Parish Council Legal documents**

- To confirm that the Council has met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, All members agreed this to be the case.
- To confirm there have been no changes to the adopted policies/procedures. A new IT and Email Policy had been previously circulated and Cllr P Le Prevost proposed this policy be adopted. This was seconded by Cllr K O'Connor, all in favour
  - **RESOLVED:** Iwerne Minster Parish Council adopt the IT and Email policy for 2026 (26/5a no budgetary provision required)

**26/6. Approve minutes from the APM/AGM dated the 12<sup>th</sup> of May 2025**

The minutes were proposed by Cllr K O'Connor, seconded by Cllr H Overton and all members agreed that the minutes were a true and accurate record of the meeting. These were duly signed by the Chairman.

**RESOLVED** to approve the minutes dated 12<sup>th</sup> May 2025 (25/6, no budgetary provision required).

**26/7. Approval of Annual Accounts and Governance Statement**

The Clerk had circulated the following documents:

- The Annual Governance Statement 2025/26.
- The end of year Accounting Statements 2025/26.
- The Asset Register 2025/26
- The Bank reconciliation 2025/26
  
- It was confirmed there was no conflict of interest with BDO LLP.
- It was confirmed that the internal auditor reported no concerns.

The Chairman duly signed all the required documents.

**RESOLVED:** to agree the above items in 26/7 for the year ending 2025/26 and confirm that there were no conflicts of interest with BDO LLP (26/7, accounts).

**26/8. To receive end of year Financial Summary.**

The Clerk had circulated the end of year Financial Summary, which can be seen on the Parish Council's website or a copy requested from the Clerk. The notice of public rights will be advertised on the Parish Council's notice boards and website.

**26/9. Annual review by the outgoing Parish Council Chairman**

The report will be published on the Parish Council website.

**26/10. Date of next APM/AGM** – to be confirmed.

***The Chairman closed the AGM and opened the Parish Council meeting.***

***The meeting was opened for the public consultation period***

A suggestion was made that the Village Magazine could be published electronically instead of printing paper copies in the future, this will allow more to go in the magazine and reduce the cost for the Parish for printing. It was agreed the Parish Council will discuss this in more detail at their next meeting.

Concerns were raised over the increase in traffic, particularly heavy goods vehicles using the A350, due to the C13 being closed. After debate, the members of the public were reminded that they can forward their concerns directly to Dorset Council using the following email address [#dinahs.hollow@dorsetcouncil.gov.uk](mailto:dinahs.hollow@dorsetcouncil.gov.uk)

Cllr T Freestone reported that a representative of the Parish Council will attend a meeting to be held on the 3<sup>rd</sup> of June, for local Parish Councils and Dorset Councillors and other representatives from Dorset Council. Reports from this will be tabled at the next Parish Council meeting.

**26/11. Declaration of interest and dispensations** – There were none.

**26/12. Approve minutes from 13<sup>th</sup> of April 2026**

The minutes were proposed by Cllr H Overton and seconded by Cllr K. O'Connor, all members agreed that the minutes are a true and accurate record of the meeting.

**RESOLVED:** approve the minutes from 13<sup>th</sup> of April 2026 (26/12).

Matters arising:

- Update on Play Area – Cllr K. O'Connor and Cllr H. Overton reported that they are continuing to work on raising the much-needed funds for the Play Park. The Chairman had given full details under his annual report of the importance of the Play Park for the Parish. It was noted that the old equipment in the play park is now becoming un-repairable and there is a need to ensure that all equipment meets health and safety requirements. It is inspected annually by an independent Health and Safety officer, who gives a detailed report on condition and compliance once a year.
- It was also noted that following questions received by email from 6 residents, more information including plans and costings on the proposed Play Park have been made available on the Parish Council website.

**26/13. Dorset Council Councillor Jane Somper's report**

The full report will be published on the Parish Council website, or a copy can be obtained from the Clerk.

**26/14. Finance**

To agree payment schedule for April 2026. Cllr H Overton proposed to pay the invoices on the payment schedule for April 2026 for the sum of £1510.35. This was seconded by Cllr K O'Connor – all in favour.

Payee	Detail	Category	Expense Amount	Receipt Amount
Dorset Council	Precept	Precept		£ 13,600.00
N Phillips SO	Wages for April	Clerk's Wag	£ 631.48	
HMRC 1/4 DD	Ni/Tax April	PAYE	£ 221.14	
Nest DD	Clerk Pension April	Clerk pensi	£ 92.10	
Lloyds	Lloyds monthly sub	Membershi	£ 4.25	
Abingdon Hall	Hall Hire	Hall Hire	£ 20.00	
N Phillips	Clerks expenses	Clerk's Expe	£ 73.09	
DAPTC	Annual sub for 2026-	Membershi	£ 395.20	
N Phillips	Clerks expenses April	Clerk's Expe	£ 73.09	
<b>Total for April 2026</b>			<b>£ 1,510.35</b>	

**RESOLVED:** to pay the invoices on the payment schedule for April 2026 (26/14 Current Account) Cllr H Overton had approved the Bank Reconciliation.

**26/15. Officers' reports:**

**Planning/Trees** – Cllr K. Skinner had previously circulated his suggestion regarding the following:

- **P/TRT/2026/02521** – Clayesmore School – Proposals: T1 & T2 – Leyland Cypress – Fell to ground level. Group A – Leyland Cypress x11 – Fell to ground level. No replants are proposed due to the age of the trees and the impact trees have on the adjacent building. No objections.
- **P/VOL/2026/01850** – Preston House – amended plans. No objections.

**Governance and IT:** Nothing to report.

**Emergency Planning:** Cllr H. Overton reported that a new WhatsApp group had been set up for members of the Emergency Planning Committee.

**Highways:**

- The Chairman reported that there has been a repair to a drain on the A350 near the junction with the Paddocks.

**Footpath and Rights of Way:**

- A member of the public had reported that the broken bridge at Wigmore Coppice has been mended.

**Recreation:**

- Nothing further to add to the Chairmans report and report given earlier in the meeting.

**Community Resilience & Environmental Protection:**

- Cllr J. Goodliffe reported he will continue to ensure the resilience guide is updated for the Parish Council. He would have to include something regarding the new works, which are now completed, at Stubhampton.

**Village Features:** Nothing to report.

**Clayesmore School:**

- Cllr T Brown reported that Clayesmore School have opened their nursery and pre-prep and are inviting parents to contact the school for more information.
- Cllr J Goodliffe reflected on the changing demographics of the Village and did we have an idea of the number of families now living in the village. It was suggested that new families should be welcomed through the next Newsletter and invited to join the Families WhatsApp group.

**Neighbourhood Watch:**

- Cllr K O'Connor is working on producing a notice to go out in the Village Newsletter to inform new residents that the Parish do have a Neighbourhood Watch.

**Abingdon Hall:** Nothing to report.

**Speedwatch:** The report was given in the Annual Parish Meeting.

**Village Defibrillators:** Nothing to report

**26/16. Clerk Report – Correspondence – Matters of interest**

- All correspondence had been circulated and actioned as required.

*At this point, Cllr J Goodliffe handed a letter of resignation to the Chairman. The Chairman thanked Cllr J Goodliffe for his time volunteering on the Parish Council as Councillor and for all the time and hard work he has given to the Parish.*

**25/17. Items for next agenda and date of next meeting.** a) Co-option for new Councillor; and, b) Village Newsletter.

**FUTURE MEETINGS**

The next Parish Council meeting will be **Monday** the 13<sup>th</sup> of July 2026, at 7.00pm, at Abingdon Hall, Iwerne Minster

There being no further business, the Chairman declared the meeting closed at 7.55pm

Signed by the Chairman

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