

# Iwerne Minster Parish Council

## Minutes of Parish Council meeting at the Abingdon Hall on the 16<sup>th</sup> of June 2025 at 7pm

### Minutes of the Parish Council are not verbatim

**Present:** Cllr P Le Prevost – Chairman, Cllr K O'Connor – Vice-Chairman,  
Cllr J Goodliffe and Cllr H Overton  
**In attendance:** N Phillips – Clerk, there was one member of the public present.

At this point, the Chairman asked for everyone to stand in remembrance of Gill Simonds.

**Public Consultation: There were none**

**25/18. To receive and accept apologies of absence.**

Cllr K Skinner and Dorset Councillor J Somper sent their apologies.

**25/19. Declaration of interest and dispensations:** There were none.

**25/20. Co-option for new Councillor:** Mr Tom Brown expressed his interest in joining the Parish Council. Mr Brown gave brief details of his personal and professional life. Cllr Le Prevost proposed that Mr Tom Brown is co-opted as Councillor for Iwerne Minster Parish Council; this was seconded by Cllr Overton – all in favour.

**RESOLVED:** Mr Tom Brown be co-opted as Councillors for Iwerne Minster Parish Council (25/20 – no budgetary requirements)

**25/21. Approve minutes from the meeting dated 12<sup>th</sup> of May 2025.**

The minutes were proposed by Cllr K O'Connor and seconded by Cllr H Overton, all Councillors present agreed that they were a true and accurate record of this meeting; the Chairman duly signed them.

**RESOLVED:** to approve the minutes dated 12<sup>th</sup> of May 2025 (25/21 no budgetary provision required)

- **Update on the Play Area Project**– Cllr K O'Connor and Cllr H Overton had previously shared an update on the Play Area project including a proposal on relocating the playground to the Parish Field. They are taking on board suggestions from residents and are progressing with an application for National Lottery Community funding.
- **Update on signs for the Parish Field and the Play Area.** After debate it was agreed that no new signs regarding camping on the Parish Field were required; and, for the Clerk to investigate costs for a height restriction barrier for the entrance of the Field. The existing notices regarding emergency contact, etc. on the Parish Field and Play Area need updating, Cllr O'Connor will send the clerk pictures of the existing signs and what needs to be updated. **Action – Clerk**

**25/22. To consider planning application received.**

**Tree applications**

**P/TRC/2025/02207** – 1 Bramley Grove, Blandford Road T1 - Beech - Reduce crown by 5m as per annotated photograph. T2 - Beech - Reduce crown by 5m as per annotated photograph. **Decision of Dorset – NO OBJECTION.**

**P/TRD/2025/02599** – 6 The Paddocks T1 - Hazel - Remove dead tree under regulation 14. Reg 14 – **Does not require consent**

**P/TRC/2025/02961** – The Oak House, Old School Lane – Remove Laurel. **Decision of Dorset – NO OBJECTION.**

Cllr Goodliffe reported that the full-scale excavation of the Church Path Saxon graveyard site has begun.

**25/23. To receive Dorset Council's Unitary Councillor Jane Somper's report.**

There was no report to give.

## 25/24. Chairman's report

After discussion the Chairman proposed the following roles for Councillors:

- Finance Clerk, Cllr Le Prevost and Cllr Overton
- Governance & IT Cllr Overton, Cllr Le Prevost and Clerk
- Emergency Planning Cllr Overton, Cllr Le Prevost and Cllr Brown
- Planning Cllr Skinner, Cllr Le Prevost and one more to be agreed
- Highways Cllr Goodliffe, Cllr Overton and one more to be agreed
- Footpaths and Rights of Way Cllr Skinner and Cllr Goodliffe
- Recreation Cllr O'Connor and Cllr Overton
- Community Resilience & Environmental Protection – Cllr J Goodliffe
- Village Features Cllr Overton

### Village representatives:

- Clayesmore School Cllr Brown
- Speed Watch Clerk and Geoffrey Peters
- Neighbourhood Watch Cllr O'Connor
- Abingdon Hall Cllr Skinner
- Village Defibrillators Clerk

The individual Councillors agreed this.

## 25/25. Accounts

To approve the payment schedule for May 2025, listed below. Cllr Goodliffe proposed the payments, which was seconded by Cllr O'Connor, all in favour

Payee	Detail	Category	Expense Amount
Abingdon Hall	Grant tapestry	Grants & Donations	£ 150.00
HMRC April dd	Paye/Ni/Emp Ni/	PAYE	£ 221.14
Lloyds	Monthly service charge	Membership Fees	£ 4.25
N Phillips so	Clerks wages May	Clerk's Wages	£ 631.48
HMRC - April DD	Paye/Ni/Emp Ni/	PAYE	£ 116.06
DAPTC	Annual subscription	Membership Fees	£ 381.84
Abingdon Hall 13/2025	Hall Hire	Hall Hire	£ 20.00
Parish Magazine	Village Magazine	Newsletter	£ 89.95
Vision ICT	Hosed email Aug 25 - July	Website	£ 24.00
N Phillips	Clerk expenses	Clerk's Expenses	£ 73.09
Iwerne Valley	Grass cutting 4-5	Grass Cutting/hedges/t	£ 489.90
Iwerne Valley	Moles and surface	Recreation ground	£ 231.66
Wel Medical	Pad for defib	AED exp	£ 83.52

Total £2,516.89

**RESOLVED:** to agree the payments for May 2025 for the sum of £2,516.89 (25/25 Current Account)

Cllr Le Prevost approved the Bank Reconciliation.

To consider new financial regulations – this will be referred to the August meeting, as more work is required on these before adopting.

## 25/26. Officers' reports:

### Governance & IT: Cllr Le Prevost reported the following:

- Susan Trim will be continuing with the management of the villages WhatsApp Community and can be contacted on 07811 314694 or email [susan@trimuk.net](mailto:susan@trimuk.net). There are also discussions for this system to be extended to allow more villagers to be included, i.e. a Children's WhatsApp Group.
- The Standing Orders are also being amended so that the procedure to be followed when any Councillor resigns is more transparent.

### Emergency Planning: Cllr Le Prevost reported the following:

Several changes are being planned for the administration of the Plan, i.e. new Co-Ordinators, etc. and will be circulated when completed.

### Highways:

- Due to the number of chalk wagons on Tower Hill, the question of reintroducing a 75kg weight limit to be investigated.
- Cllr Brown stated that if/when the Parish Council have their SID's (speed indicator devices) in place, he is happy to be the person in charge of managing them.

**Footpaths and Rights of Way:** A question was raised whether Dorset Council rangers could replace the rights of way post near the entrance of the Parish Field. The Clerk will request that the post and only the post is replaced.

....**Action – Clerk**

### Recreation:

- It was noted that the tree in the play area is overhanging the swings and needs to be cut back. Cllr Goodliffe offered to help. **Action – Cllr Goodliffe**
- Cllr Overton reported that the steps on the multi-unit have been repaired.
- It had also been reported that users of the Play Area were happier now that the Play Area was being cut more often.

**Environment and Community Resilience:** Nothing to report.

**Village Features:** Cllr H Overton reported that repairs to the Tap House, Pump House and Tower Hill Bench were in hand.

### Other Organisations/Groups:

- **Clayesmore:** Cllr Brown asked what would be the best way to inform the Parish of any fire alarm tests or even in an event of a fire or other emergencies so local residents would know? It was agreed for the Emergency Planning team to look into this.
- **Speed Watch:** Nothing to report.
- **Neighbourhood Watch:** Cllr O'Connor would put an item in the Newsletter to draw the attention of new residents to the system.
- **Abingdon Hall:** The boards for displaying the tapestry have been made and will be fixed to the wall in the Hall in preparation for the tapestry to be displayed.
- **Village Defibrillator –** The Clerk has ordered spare pads.
- **DAPTC –** Any information received is circulated by the Clerk.

**25/27. Clerk Report:** Nothing to report

**25/28. To consider any other matters arising from recent correspondence:** None.

**25/29. Items for next agenda –** Co-option; and adopt newest versions of Standing Orders and Financial Regulations.

### **FUTURE MEETINGS**

The next Parish Council Meeting will be held on **Monday 11<sup>th</sup> of August 2025**  
**At 7.00pm, at Abingdon Hall, Iwerne Minster**

There being no further business, the Chairman declared the meeting closed at 8.20pm.

Signed by the Chairman

Iwerne Minster Parish Council website <http://www.iwerneminsterparishcouncil.gov.uk>

Email address [clerk@iwerneminsterparishcouncil.gov.uk](mailto:clerk@iwerneminsterparishcouncil.gov.uk)