

# Iwerne Minster Parish Council

## Minutes of the Annual General Parish Council meeting and subsequent monthly meeting of Iwerne Minster Parish at Abingdon Hall on the 13<sup>th</sup> of May 2024 at 7pm

**Present:** Cllr P Le Prevost, Cllr K O'Connor, Cllr S Trim, Cllr J Goodliffe, Cllr K Skinner and Cllr H Overton.

**In attendance:** Mrs N Phillips – Clerk to the Council  
There were 6 members of the public present.

At this point, the retiring Chairman asked if any member of the public wished to speak. Mr James Miura and Adrian Wright introduced themselves as representatives of Compton Abbas Airfield action group. The group has been re-instated due to concerns being raised by local residents that there are a lot more aircrafts flying over the village and concerns raised over the proposed air show in August. Mr Miura gave a brief presentation on the concerns raised, including planning conditions which do not seem to be adhered to and would like to establish a line of communication with Iwerne Minster so that information can be exchanged and hopefully enlist support in their attempts to mitigate the increased activity at the Airfield. This will be considered after the new councillors have agreed their roles.

The retiring Chairman asked for anyone wishing to record the meeting to come forward and not to use mobile phones in the meeting, which is being introduced as good practice.

### **24/1. Election of Chairman and signing of Declaration of Office.**

Cllr J Goodliffe proposed Cllr P Le Prevost for Chairman 2024-25, this was seconded by Cllr K O'Connor, all members were in favour, Cllr P Le Prevost signed the acceptance of office form.

**RESOLVED: for Cllr P Le Prevost to be Chairman of the Iwerne Minster Parish Council for 2024-25 (24/1, no budgetary provision required)**

### **24/2. To receive and accept apologies of absence**

Dorset Councillor Jane Somper

### **24/3. Election of Vice Chairman**

Cllr K O'Connor proposed Cllr S Trim for vice-chairman, this was seconded by Cllr H Overton, all members were in favour, Cllr S Trim signed the acceptance of office form.

**RESOLVED: for Cllr S Trim to be Vice-Chairman of the Iwerne Minster Parish Council 2024-25 (24/3, no budgetary provision required)**

### **24/4. To agree the following officer's roles**

**Human Resources**

**Finance sub-group**

**Governance, IT and Social Media**

**Recreation**

**Emergency Planning**

**Highways**

**Development Management/Planning**

**Footpaths & Rights of Way**

**Community Resilience & Environmental Protection**

**Trees**

**To Note:** Village and District Liaison to be discontinued.

Chairman

Clerk, Chairman and Cllr Trim

Cllr Trim, Clerk and Chairman

Cllr O'Connor and Cllr H Overton

Cllr Trim and Cllr H Overton

Cllr Goodliffe

Cllr K Skinner

Cllr K Skinner

Cllr Goodliffe

To be confirmed

### **Representatives to other organisation/groups:**

**DAPTC Rep** – Clerk

**Speed Watch** – Geoff Peters to report to the Council.

**Neighbourhood Watch** – Cllr Trim and Cllr O'Connor

**Abingdon Hall** – Chairman

## **Village Defibrillators – Dougal Wilson- Croome and volunteers**

### **24/5. Parish Council Legal documents**

To confirm that the Council has met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, all members agreed this to be the case.

To confirm there have been no changes to the adopted policies/procedures. Two new policies had been adopted, Resilience Guide and Emergency Plan. All members agreed.

### **24/6. Approve minutes from the APM/AGM dated the 23<sup>rd</sup> of May 2023**

The minutes were proposed by Cllr J Goodliffe, seconded by Cllr P Le Prevost and all members agreed that the minutes were a true and accurate record of the meeting, these were duly signed by the Chairman.

**RESOLVED** to approve the minutes dated 23<sup>rd</sup> May 2023 (24/6, no budgetary provision required)

### **24/7. Approval of annual accounts and governance statement**

The Clerk circulated the following:

- The annual governance statement 2023/24
- The end of year accounting statements 2023/24
- The Asset Register 2024/25, which had been revised.
- The Bank reconciliation 2023/24
- Confirm no conflict of interest with BDO LLP
- Confirmed that the internal auditor has no concerns. The Clerk advised that the Iwerne Minster Parish Council had now exceeded the required threshold of funding, which means that for the coming year we would need an external auditor.

The Chairman duly signed all the required documents.

**RESOLVED:** to agree the above items in 24/7 for the year ending 2023/24 and confirm that there were no conflict of interest with BDO LLP (24/7, accounts)

### **24/8. Annual review by the outgoing Parish Council Chairman**

This report was given at the Annual Parish meeting on the 8<sup>th</sup> of April 2024.

### **24/9. Date of next APM/AGM – to be confirmed.**

*The Chairman closed the AGM and opened the Parish Council meeting.*

### **24/10. Declaration of interest and dispensations**

There were none.

### **24/11. Approve minutes from 8<sup>th</sup> April 2024**

The minutes were proposed by Cllr S Trim and seconded by Cllr J Goodliffe, all members agreed that the minutes are a true and accurate record of the meeting.

**RESOLVED:** approve the minutes from 8<sup>th</sup> April 2024 (24/10)

Matters arising:

- Update on 20MPH proposal – the Clerk will forward the details from Dorset Council for the process involved in applying for a 20MPH in the Village to Cllr J Goodliffe.
- Update on Compton Abbas Airshow – at the moment there has not been any specific details given to the Parish Council of the proposed Compton Abbas Airshow.
- Update on grit bin & notice board for Oakwood Drive – it has already been agreed that the grit bin will be purchased, but a site needs to be agreed. The Chairman and Vice-Chairman will visit residents in Oakwood Drive to ask for suggestions regarding its siting. The proposed notice board is on hold for the time being.

### **24/12. Revised meeting dates**

The revised meeting dates for the Parish Council meetings had been circulated to the Councillors, they all agreed to the changes.

### **24/13. Dorset Council Councillor Jane Somper's report**

There was no report given.

#### 24/14. Chairman report – nothing to report

The Chairman thanked retiring Cllr A Thomas and Cllr H Marsh for their contribution to the Parish Council.

#### 24/15. Finance

To agree payment schedule for April 2024. Cllr P Le Prevost proposed to pay the invoices on the payment schedule for April 2023 for the sum of £2,253.07; it was also agreed to pay the Clerk the back pay for increased wages in 2023 for the sum of £468.00 making a total of £2,721.07. This was seconded by Cllr J Goodliffe, all in favour.

Payee	Detail	Category	Expense Amount	Receipt Amount
Dorset Council	Precept	Precept		£ 11,220.00
Mrs N Phillips	Clerks wages April	Clerk's Wages	£ 600.43	
HMR	extra	PAYE	£ 8.00	
Nest	Pension	Clerk pension	£ 88.71	
HMR	Paye/ni/tax April	PAYE	£ 194.00	
DAPTC	Annual Subscription	Membership Fees	£ 293.72	
Abingdon Hall	Hall Hire	Hall Hire	£ 20.00	
Viking Direct	Stationery	Stationery	£ 229.61	
N Phillips	spikes	Parish Council expenses	£ 27.07	
N Phillips	Clerk expenses April	Clerk's Expenses	£ 109.87	
Cllr S Trim	Re-imburse	Grants & Donations	£ 6.85	
Main	Grass cutting	Grass Cutting	£ 629.85	
Heather Overton	Emergency Plan	Emergency plan ex	£ 19.97	
Cllr P Le Prevost	Ink Cartridge	Emergency plan ex	£ 24.99	
N Phillips	Back pay-exp	Clerk's Wages	£ 468.00	
<b>Total</b>			<b>£ 2,721.07</b>	

**RESOLVED:** to pay the invoices on the payment schedule for April 2024 (24/15 Current Account) Cllr Trim had approved and signed the Bank Reconciliation.

#### 24/16. Officers' reports:

##### Planning –all Councillors agreed the following

- **P/HOU/2024/02040** – 2 Peggs Cottage – single storey extension – **no objection**
- **P/HOU/2024/02335** – 4 Ash Grove – erect single storey rear extension – **no objection**
- **P/CLE/2024/02043** – Monksmead Cottage - Certificate of Lawfulness – **no objection**

The Clerk to inform Dorset Council that the NDP for Iwerne Minster was not “on pause” but had been fully withdrawn. **Action - Clerk**

##### Trees – Cllr Trim had circulated the following response from Dorset Council

- **P/TRC/2024/01802** Copse House, Post Office Road T1 - Ash - Reduce the crown by a 1/3 and shape tree as per annotated photograph. **No Objection**
- **P/TRT/2024/10920** Crossways, Hobgoblin T1 - Ash – Fell – to be decided
- **P/TRC/2021/01990** Heddle House, Tower Hill – various tree works - **No Objection**
- **P/TRC/2024/02037** Larkspur, 5 The Paddocks T1 - Leylandii - Remove. **No Objection**

##### Governance, IT and Social Media – Cllr Trim had circulated the following report:

Had put forward a proposal for a Village Logo Competition. It was agreed in principle, to allocate £50.00 from the grants/donation fund, as prize money to the winning logo. Cllr Trim and the Chairman will work on a detailed proposal that will be circulated to the Councillors for agreement via email.

Cllr Trim proposed that the Parish Council consider cleaning The War Memorial. The Clerk had given information that cleaning work was last undertaken in 2014. After debate, it was agreed that the cleaning of the War memorial is not necessary at this time.

Cllr Trim has read on social media that Wessex Internet are planning to bring Full Fibre to Iwerne Minster and are currently asking people to sign up. Cllr Trim has been in contact with them to try and find out more and to obtain a contact to ask whether there is a possibility of them donating to the Play Park

Refurbishment for every sign up. The Clerk has a contact that will be forwarded on to Cllr Trim and Cllr O'Connor. **Action - Clerk**

Cllr Trim has been in contact with Royal Mail with regards to the vandalism of the Post Box near Oakwood Drive.

Has been asked about updating the village Directory. It was felt that this can be a project for the new Council.

**Emergency Planning** – Cllr Trim reported that Dorset Council have drafted a Tabletop Exercise for the group to complete.

**Highways** – Cllr Goodliffe reported the following:

The broken drain cover on the A350 was reported and subsequently now filled in by Highways. The potholes in the Chalk had been reported but that only the large ones have been repaired. There has not been any more actions on the reports on the slimy road down on Old School Lane or the manhole in Watery Lane and Old School Lane. The Clerk will chase it up.

**Footpath and Rights of Way** – Cllr Skinner would liaise with Mrs Thomas about this responsibility.

**Recreation** – Cllr O'Connor reported that the rubber spikes on top of the swings seem to be helping to prevent birds from messing over the swings. It was also reported that several moles hill have appeared in the play area. Cllr O'Connor will speak to the contractor who deals with moles.

**Community Resilience & Environmental Protection** – Cllr Goodliffe had nothing to report.

**Neighbourhood Watch** – Cllr Trim thanked everyone that helped and attended the pop up.

**Abingdon Hall** – The Chairman reported that the Abingdon Hall AGM will be later this month.

**24/17. Clerk Report – Correspondence – Matters of interest**

The Chairman reported that people are pleased to see the new bench on Preston Hill. The Chairman will produce the wording for the bench plaque.

**24/18. Items for next agenda and date of next meeting.** Co-option for new Councillor.

#### **FUTURE MEETINGS**

The next Parish Council meeting will be **Monday** the 8<sup>th</sup> of July 2024, at 7.00pm,  
at Abingdon Hall, Iwerne Minster

There being no further business, the Chairman declared the meeting closed at 20.25.

Signed by the Chairman

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