

Iwerne Minster Community Emergency Response Plan

(Completed on 13.11.2023 & Adopted on 11.12.23)

**Your priority is to stay safe.
If you are in immediate danger, call 999.**



See [Appendix C](#) for a map with Community Hubs, Defibrillator Sites, etc.

***To activate this Plan –
Call the listed Plan Coordinators in turn
until you get a response
(see page 3 for details).***

Definition of an emergency

An emergency / major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to-day activities.

1. Introduction

This Plan has been created by the Iwerne Minster Emergency Coordination Team on behalf of the Iwerne Minster community in collaboration with the Dorset Local Resilience Forum and Iwerne Minster Parish Council. It is to be formally adopted by the community at the public Annual General Meeting of the Parish Council, to be held in May 2024. The Plan's coordinators and key contacts are identified in the following pages. The key risks facing the village, places of safety and the community resources available in the event of a civil emergency or major incident are also listed. The Plan identifies how a community wide response may be triggered and by whom. Finally, it includes a Household Emergency Plan to be retained by, and give advice to, households on how to be prepared and respond to any incident covered by the Plan or notified by the civil or statutory authorities. Any enquiries concerning the Plan should be directed to the Iwerne Minster Emergency Coordination Team at iwerneminsteremergencyplan@outlook.com or alternatively, contact Susan Trim on 07811 314694 or Jeff Overton on 07949 147878.

(Note: Iwerne Minster's Resilience Guide can be found on the Parishes website www.iwerneminsterparishcouncil.gov.uk/default.aspx)

2. Personal Safety

2.1 Personal Safety

Before instigating any Plan of this nature, it is paramount that everyone concerned is made aware that the first priority is personal safety. Everybody should ensure that their own safety and that of others is the overriding thought at all times.

2.2 What can you do for yourself?

Appendix A gives a full breakdown of what can be done by individual/households so that in the case of an emergency they are less of a risk to others and better able to react if an emergency arises.

However, here are a few basic hints:

- a. Look after any elderly, young or vulnerable people, which include those you are responsible for as a child minder or carer. If you have responsibility for any pets they also need to be looked after.
- b. Make notes of everything that you might need and record any useful phone numbers.
- c. If caught outside – get indoors and stay there (keep everyone together and stay there unless you are told by an official that it is safe to leave). If you do leave your place of safety, make sure that someone knows where you are going and take a mobile phone and charger with you.
- d. Where possible “stay connected”. There will be radio channels you can monitor for continuous news.
- e. Most important is that you have a **Home Emergency Grab Bag** with you at all times (for more detail see Appendix B).

3. Community Coordination Team

- 3.1 In the event of a major incident, **one** of the plan coordinators listed below should be contacted who will in turn mobilise the listed emergency plan team of volunteers and relevant premises leads.

3.2 Plan Coordinators

Paul Le Prevost	The Hollow, Tower Hill	DT11 8NJ
Email:	paul.leprevost@btinternet.com	
Mobile Tel:	07879 377565	
Susan Trim	Beechdown, Blandford Road	DT11 8QN
Email:	iuerneminstereemergencyplan@outlook.com	
Mobile Tel:	07811 314694	
Heather Overton	Orchard House, Blandford Road	DT11 8QN
Email:	hjovertton17@gmail.com	
Mobile Tel:	07747 620996	
Jeff Overton	Orchard House, Blandford Road	DT11 8QN
Email:	jeffovertton17@gmail.com	
Mobile Tel:	07949 147878	
Richard Andrews	Brookmans Old Farm House, Dunns Lane	DT11 8NG
Email:	10richardandrews@gmail.com	
Mobile Tel:	07748 181588	

Further details are available to the Coordinators and their Team.

3.3 Community Emergency Coordination Team

A team of additional volunteers is available for deployment by the Plan Coordinators subject to volunteer availability. Other contact details/information is kept under confidential authority and can be accessed by members of the Team.

3.4 Place of Safety/Hub

In this case a place of safety/hub is where village residents can go to stay safe and receive information if you feel you are in need of help.



Recognised Safe Places/Hubs

Abingdon Memorial Parish Hall
St Mary's Church
Village Club

4. Plan Activation

In certain circumstances this plan may be activated by the emergency services, Dorset County Council or the Health Service. However, it is envisaged that the plan will normally be activated by the community itself when emergency services are not necessarily in attendance, e.g. flooding, heavy snow or severe weather, a major power cut, a flu outbreak or loss of water supply. It may also be activated by any listed volunteer who is contacted by a responsible adult who comes upon a major incident or accident, provided they have also contacted the emergency services by dialling 999. In this case the Community Emergency Coordination Team should be established to co-ordinate the community's response to an incident.

Public notification that the plan has been, or may be, activated will be broadcast on local Notice Boards and other Village networks, i.e. WhatsApp. In a national emergency your mobile phone or tablet may receive an alert, which is not village activated, with advice about how to stay safe in incidents such as fires, flooding, extreme weather conditions and terrorist attacks.

5. Risk Assessments

5.1 Local Community Risk Assessment

Since many risks will be planned for at a National/Regional/County or District level, the risk assessments below cover only those risks to which the community of Iwerne Minster could respond, to ensure the community's safety/wellbeing. These risks are relevant to the local area, based on local knowledge: (see following table). A more detailed Assessment which is based on The Dorset Local Resilience Forum and National Risk Assessment is held by members of the Planning Team.

Risks that Iwerne Minster might encounter and role of Community Emergency Coordination Team (Version 4 17/10/23).

Risk	Impact on Community	What the Community Emergency Coordination Team do to prepare/ response
1. Failure of electrical power supply.	Loss of lighting, central heating, hot water, and cooking facilities for residents. Impact on home medical equipment. Defrosting fridges/freezers Impact on drug storage. Mobile phone/internet network may be affected depending on scale of power cut.	Notify residents of outage and planned reconnection through the Online Community Forum Next Door and WhatsApp. Identify residents most at risk and offer support if needed. <i>If prolonged outage:</i> - Provide on-going support as required and dependent on facilities available. - Maintain communication with the addition of manning central information hub (Abingdon hall) if needed.
2. Pandemic, flu, or other illness.	Isolation in lockdown. Inability to get out and source food and medical attention.	Mobilise community volunteer support network, e.g. food/medication deliveries and well-being checks. Ensure up to date emergency contact numbers are available through community communication channels.
3. Disruption to water supply.	Access to fresh water for hydration and washing/toilet facilities.	Communication / liaison with water provider. Maintain information and advice for residents. Inform residents of location of temporary water supplies. Organise volunteers to deliver supplies to vulnerable residents.
4. Major road traffic accidents (A350)	Dependent on location, type of vehicle involved, materials in transit. Possible risk of harm/injury to residents, damage to property. Access/egress issues to the village for emergency services and residents.	Alert emergency services. Provide communication to residents. Work with emergency services to provide voluntary support as needed, e.g. first aid, traffic control, evacuation to place of safety (if the type of incident allows and is safe to do so).
5. Severe weather – snow and prolonged low temperatures.	Difficulty for residents to move around village. Impeding access to shops, food deliveries and appointments. Raised likelihood of slips, trips and falls. Difficulty in emergency services accessing village. Risk of frozen pipes, flooding to homes.	Initiate volunteer snow patrol who will have detailed maps and instructions.

Iwerne Minster's Risk Assessment (continued)

Risk	Impact on Community	What the Community Emergency Coordination Team do to prepare/ response
6. Severe weather – Storms/gales.	Risk of fallen trees. Road access. Damage to property. Power line disruption. Debris blocking streams and ditches may cause flooding.	Most responses will be dealt with by emergency services/utility providers. Ensure communication with appropriate providers and inform residents. Provide support and safe places for residents as needed.
7. Flooding.	Damage to property. Road access.	Response as severe weather. Work with emergency services to provide volunteer support for protection of properties at risk. Ensure culverts are regularly maintained/cleared as mitigation.
8. Missing child or vulnerable adult.	Critical to family.	Alert emergency services. Team to meet and organise search/support.
9. Major fire.	Risk of injury. Possible evacuation of residents. Loss of homes.	Inform residents. Situation dealt with by emergency services with support from volunteers as appropriate.
10. Wildfires.	Possible damage to properties. Risk of injury. Impeding access to/from village.	Inform residents. Situation dealt with by emergency services with support from volunteers, e.g. helping with evacuation to place of safety.
11. Active shooter. Marauding terrorist incident.	Risk of injury/death. Destruction of property.	Alert emergency services and maintain communication. Current police advice is to Run/Hide/Tell <ul style="list-style-type: none"> • Run – if witnessing incident move away quickly. • Hide – seek cover. • Tell – if safe call 999. <i>If indoors; lock doors & windows. Move to rear of house.</i>
12. Aircraft incidents	Possible risk of injury to residents, damage to property. Access/egress issues to the village for emergency services and residents.	Alert emergency services. Provide communication and advice for residents. Work with emergency services to provide voluntary support as needed, e.g. maintaining exclusion zone.

5.2 In cases of **Evacuation** be guided by the emergency services or Dorset County Council if available.

5.3 Environment Agency Local Flood Risk Assessment

The Iwerne Minster Resiliency Guide contains useful information of those areas at risk of flooding and is in accordance with the Environment Agency Local Flood Warning Plan; however, only a very small part of the Parish of Iwerne Minster is threatened, i.e. only areas to the west of the village and the main A350.

6. Vulnerable people / groups

Lists of all vulnerable people / groups that have been identified to the Community Coordination Team are kept under confidential authority and can be accessed by members of the Team.

Care should be taken that any person/household who is later identified as being in need must be added to this group.

7. Local Skills/Resources

Village Shop
 Defibrillators [no access code is needed]
 St Mary's Church
 Clubs [Horticultural Association, Women's Institute]
 The Talbot Inn
 Leopard Dairy
 Clayesmore School
 Heavy towing equipment/tractors - Local farming community.
 Child Okeford surgery/pharmacy.
 Vets in Blandford & Shaftesbury.

8. Emergency Equipment

Defibrillators – Located at:-

- The Talbot Inn
- St Mary's Church
- Leopard Dairy

Hi Vis Jackets
 Traffic cones
 First Aid Kits
 Snow shovels

An equipment box with the following is held at the primary Hub: Abingdon Memorial Parish Hall:

Folders for Information Packs
 Emergency log book and pen
 Lanyards & ID cards

A full list of available equipment is kept and updated by the co-ordinating team.

To be supplemented over time.....

Appendix A

Home emergency action plan

Copies will be available on the Parish Council website, at the Village Shop, via email from Paul Le Prevost or on the village Notice Boards. Please copy and keep both sides.

Side 1

Household Emergency Plan

If an emergency occurs – Initial Actions

If an emergency occurs dial 999

Follow instructions given by the emergency services

Action

In the event of fire, leave the building unless advised to do otherwise by the emergency services or your own common sense.

If an emergency means it is not safe to go outside (eg. toxic fumes):

- Go in (go indoors and close all windows & doors)
- Stay in (stay indoors)
- Tune in to BBC Radio 2 or 4 who will provide continuous news updates, even in a national power outage

BBC Radio 2 is on FM 88.2, 88.3 & 88.4
BBC Radio 4 is on FM 92-95, 103-105

If Staying Indoors

As far as possible you should be prepared to look after yourselves. Consider preparing a 'Home Emergency Kit'.

Home Emergency Kit

Food and water for at least three days

Tinned or dried food

Bottled water

Tin/Bottle opener

Camping stove

(Replace food & water every year)

Other emergency items

Radio (wind-up or battery)

Torch (wind-up or battery)

Batteries *(replace every 3 months)*

First aid kit

Insurance documents

Anti-bacterial hand gel

Emergency Evacuation

In the event of an emergency that means you have to leave your home, leave as quickly and calmly as possible and follow the instructions of the emergency services.

If there is time to do so, a responsible adult should turn off electricity, gas and water supplies, unplug appliances and lock all doors and windows.

Electricity turned off

Gas turned off

Water turned off

Windows & doors locked

Once evacuated you may be out of your house for a number of hours or even days. Consider what you might need in the next 12, 24 or 48 hours, e.g. items used for job, school, university, work etc.

Grab Bag

As well as a Home Emergency Kit, you may want to prepare a 'Grab Bag' of useful items in case you need to evacuate.

Home and car keys

Mobile phone & charger

Cash & bank cards

Prescribed medication

Hearing / sight aids

Mobility aids

Asthma & respiratory aids

Toiletries

Change of clothes

Important documents

First aid kit

Supplies for babies

Iwerne Minster Emergency Plan
Please complete and keep to hand

Appendix A (continued)

Side 2

Your Household	Keeping this information up to date
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; margin-bottom: 10px;"> <p>Do you have smoke detectors fitted and regularly check them?</p> <p>Are you in a flood risk area and signed up to the Environment Agency Flood Warning Service?</p> </div> <p>Staying in touch & staying together</p> <p>If you can't get home or contact each other a prearranged meeting point will be helpful. It would be useful if you could stay overnight at these places if you couldn't get home.</p> <p>The meeting point may need to be away from home where access may have been restricted. Is there a friend's or relative's home you could use as a meeting place?</p> <p>Pick two places, one local and one outside your area. Perhaps put the phone numbers in your mobile phone.</p> <div style="border: 1px solid black; border-radius: 10px; padding: 5px; margin-bottom: 10px;"> <p>Name:</p> <p>Address:</p> <p>Phone number:</p> <p>Name:</p> <p>Address:</p> <p>Phone number:</p> </div> <p>Helping each other</p> <p>Do you have any neighbours who may need your help or may be able to help you?</p> <div style="border: 1px solid black; border-radius: 10px; padding: 5px;"> <p>Name:</p> <p>Address:</p> <p>Phone number:</p> <p>Name:</p> <p>Address:</p> <p>Phone number:</p> </div>	<p>Contact Number</p> <p>Emergency 999</p> <p>Dorset Police (non-urgent) 101</p> <p>Dorset & Wiltshire Fire and Rescue 01722 691000</p> <p>NHS Direct 111</p> <p>Anti-terror hotline 0800 789 321</p> <p>Dorset Council 01305 221000</p> <p>Iwerne Minster Community Emergency Plan Contact 07879 377565 or 07811 314694</p> <p>Highways Emergency 01305 221020</p> <p>Sewage Flooding 0345 8505959</p> <p>Environment Agency 0800 807080</p> <p>Environment Agency Flood Line 0345 988 1188</p> <p>Met Office 0370 900 0100</p> <p>National Grid – Gas Leaks 0800 111 999</p> <p>Power Cut 105</p> <p>Electrical Emergency 0800 40 40 90</p> <p>Scottish & Southern Energy 0800 072 7282</p> <p>Village Shop 01747 811202</p> <p>Water & Sewage</p> <p>Wessex Water 08457 145145</p> <p>Your Numbers</p> <p>Doctor</p> <p>Hospital</p> <p>Dentist</p> <p>Vet</p> <p>Insurance (Building)</p> <p>Insurance (Contents)</p> <p>Insurance (Car)</p> <p>Other Useful Numbers</p> <p>School</p> <p>Work</p> <p>Carer</p> <p>Landlord</p> <p>Keeping this information up to date</p> <div style="border: 1px solid black; border-radius: 10px; padding: 5px; margin-top: 10px;"> <p>Date of this plan: January 2024</p> <p>Date of next update: Sept 2024</p> </div>
<p>Iwerne Minster Emergency Plan Please complete and keep to hand</p>	

Appendix B

Emergency Grab Bag



What is an Emergency Grab Bag?

Make sure that your grab bag contains everything you need to operate for a period of up to 7 days. Think about the essential you use daily, make a list and ensure that they are all available should the worst happen and you need to evacuate your home or survive in your home without essential service.

You may need to go back to basics – How did you operate before the digital age?

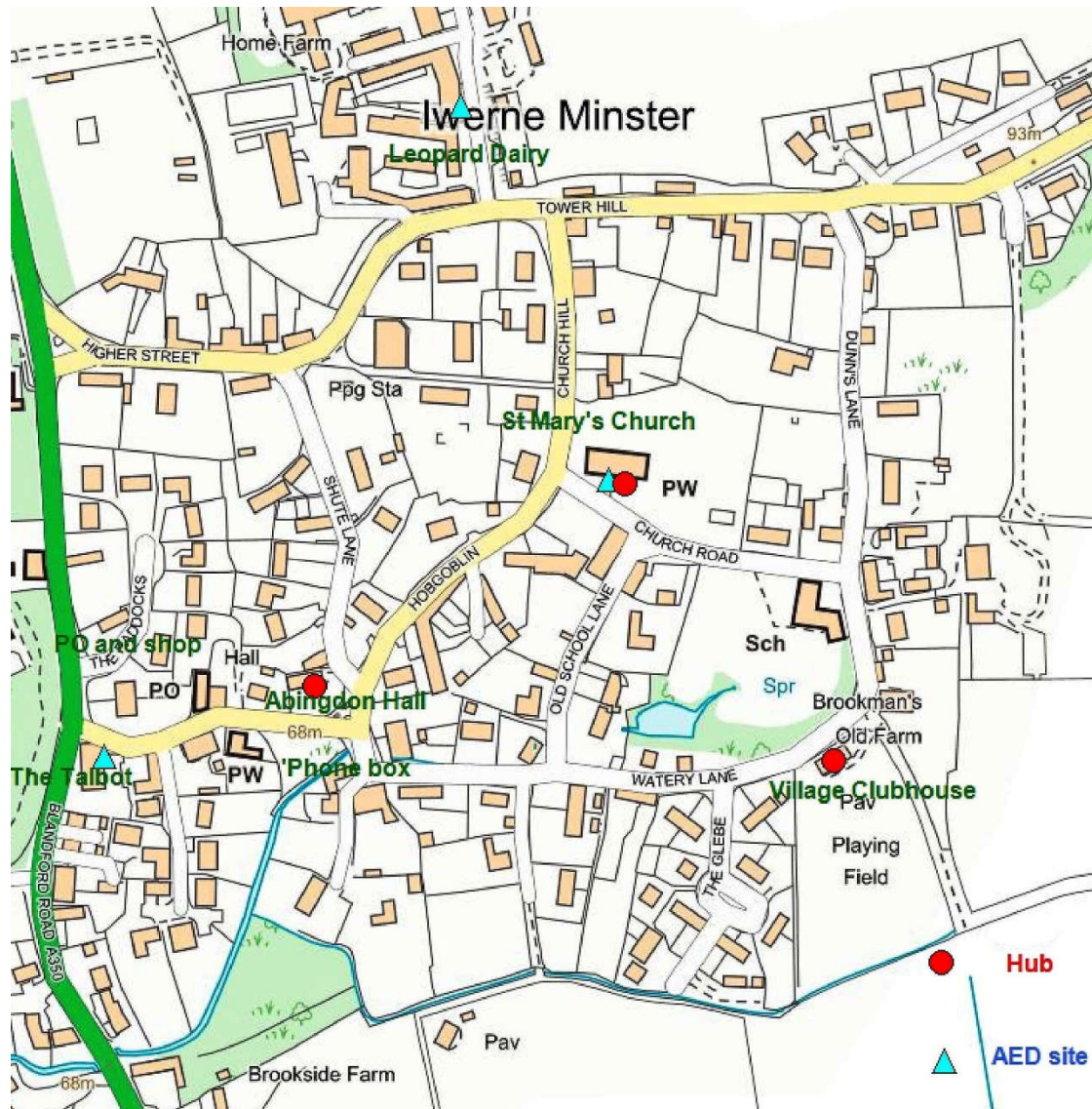
Your Local Resilience Forum, Community Resilience Team or www.dorsetprepared.org can provide more advice and guidance.

What should you put in it?

- Pen and notepad
- Toiletries/medical kit
- Mobile phone and charger
- Torch/batteries
- Tinned food/water
- Essential clothing

Appendix C

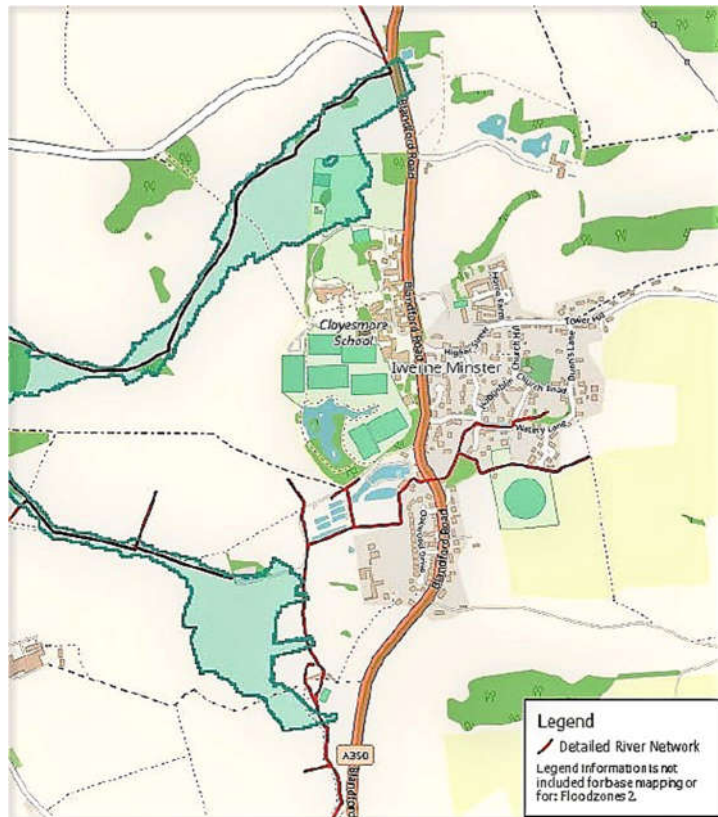
Central Village Map with Hubs and AED locations for wider image see Maps on next page.



AED – Automatic External Defibrillator

Appendix C (continued)

River networks and flooding (in light green):



Grit Bunkers

