

# Iwerne Minster Community Emergency Response Plan

(Completed on 13.11.2023 & Adopted May 2024)

**Your priority is to stay safe.  
If you are in immediate danger, call 999.**



See [Appendix C](#) for a map with Community Hubs, Defibrillator Sites, etc.

***To activate this Plan –  
Call the listed Plan Coordinators in turn  
until you get a response  
(see page 3 for details).***

## **Definition of an emergency**

An emergency / major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to-day activities.

## 1. Introduction

This Plan has been created by the Iwerne Minster Emergency Coordination Team on behalf of the Iwerne Minster community in collaboration with the Dorset Local Resilience Forum and Iwerne Minster Parish Council. It was formally adopted by the community at the public Annual General Meeting of the Parish Council, held in May 2024. The Plan's coordinators and key contacts are identified in the following pages. The key risks facing the village, places of safety and the community resources available in the event of a civil emergency or major incident are also listed. The Plan identifies how a community wide response may be triggered and by whom. Finally, it includes a Household Emergency Plan to be retained by, and give advice to, households on how to be prepared and respond to any incident covered by the Plan or notified by the civil or statutory authorities. Any enquiries concerning the Plan should be directed to the Iwerne Minster Emergency Coordination Team at [iwerneminsteremergencyplan@outlook.com](mailto:iwerneminsteremergencyplan@outlook.com) or alternatively, contact Susan Trim on 07811 314694 or Jeff Overton on 07949 147878.

(Note: Iwerne Minster's Resilience Guide can be found on the Parish Council website [www.iwerneminsterparishcouncil.gov.uk/default.aspx](http://www.iwerneminsterparishcouncil.gov.uk/default.aspx))

## 2. Personal Safety

### 2.1 Personal Safety

Before instigating any Plan of this nature, it is paramount that everyone concerned is made aware that the first priority is personal safety. Everybody should ensure that their own safety and that of others is always the overriding thought.

### 2.2 What can you do for yourself?

**Appendix A** gives a full breakdown of what can be done by individual/households so that in the case of an emergency they are less of a risk to others and better able to react if an emergency arises.

However, here are a few basic hints:

- a. Look after any elderly, young or vulnerable people, which include those you are responsible for as a child minder or carer. If you have responsibility for any pets they also need to be looked after.
- b. Make notes of everything that you might need and record any useful phone numbers.
- c. If caught outside – get indoors and stay there (keep everyone together and stay there unless you are told by an official that it is safe to leave). If you do leave your place of safety, make sure that someone knows where you are going and take a mobile phone and charger with you.
- d. Where possible “stay connected”. There will be radio channels you can monitor for continuous news.
- e. Most important is that you have a **Home Emergency Grab Bag** with you at all times (for more detail see **Appendix B**).

## 3. Community Coordination Team

- 3.1 In the event of a major incident, **one** of the plan coordinators listed below should be contacted who will in turn mobilise the listed emergency plan team of volunteers and relevant premises leads.

### 3.2 Plan Coordinators

<b>Paul Le Prevost</b>	The Hollow, Tower Hill	DT11 8NJ
Email:	<a href="mailto:paul.leprevost@btinternet.com">paul.leprevost@btinternet.com</a>	
Mobile Tel:	07879 377565	
<b>Susan Trim</b>	Beechdown, Blandford Road	DT11 8QN
Email:	<a href="mailto:iwerneminsteremergencyplan@outlook.com">iwerneminsteremergencyplan@outlook.com</a>	
Mobile Tel:	07811 314694	
<b>Heather Overton</b>	Orchard House, Blandford Road	DT11 8QN
Email:	<a href="mailto:hjoverton17@gmail.com">hjoverton17@gmail.com</a>	
Mobile Tel:	07747 620996	
<b>Jeff Overton</b>	Orchard House, Blandford Road	DT11 8QN
Email:	<a href="mailto:jeffoverton17@gmail.com">jeffoverton17@gmail.com</a>	
Mobile Tel:	07949 147878	
<b>Richard Andrews</b>	Brookmans Old Farm House, Dunns Lane	DT11 8NG
Email:	<a href="mailto:10richardandrews@gmail.com">10richardandrews@gmail.com</a>	
Mobile Tel:	07748 181588	

Further details are available to the Coordinators and their Team.

### 3.3 Community Emergency Coordination Team

A team of additional volunteers is available for deployment by the Plan Coordinators subject to volunteer availability. Other contact details/information is kept under confidential authority and can be accessed by members of the Team.

### 3.4 Community Emergency Contact Hub

A Community Emergency Contact hub is where village residents can go to receive information, offer assistance if possible and request needs and support.

Our main Community Hub is **Abingdon Memorial Parish Hall**. The hub would be activated by the Co-ordination Team where it is appropriate to do so.



#### Recognised Safe Places/Hubs

**Abingdon Memorial Parish Hall  
(Primary Hub)**

**Alternative Hubs**  
St Mary's Church  
Village Club

#### **4. Communication with the community**

Public notification that the plan has been, or may be, activated will be broadcast on the local methods of communication listed below.

In a national emergency your mobile phone or tablet may receive an alert, which is **not** village activated, with advice about how to stay safe in incidents such as fires, flooding, extreme weather conditions and terrorist attacks.

The Co-ordination team will endeavour to maintain clear lines of communication in an incident. Communication with residents will be through:

1. Mobile messages through the Community WhatsApp
2. Village Email systems
3. Messages posted on NextDoor

In the event power failure affects mobile phone and internet usage, communication updates will be placed on the notice board in the Chalk.

A copy of this plan will be found on the Parish Council Website. The Village Newsletter will be used to update residents with any changes, promote knowledge of the plan and encourage personal resilience.

#### **5. Plan Activation**

**5.1** In certain circumstances this plan may be activated by the emergency services, Dorset County Council or the Health Service. However, it is envisaged that the plan will normally be activated by the Emergency Co-ordination Team when emergency services are not necessarily in attendance, e.g. flooding, heavy snow or severe weather, a major power cut, a flu outbreak or loss of water supply. If a member of the public comes upon a major incident or accident, they should contact the Emergency Co-ordination Team provided they have also contacted the emergency services by dialling 999.

In this case the Community Emergency Coordination Team would be established to co-ordinate the community's response to the incident. Notification of plan activation would be communicated to residents as above (Section 4)

**5.2** A debrief would follow an incident to provide opportunity for the Co-ordination Team to evaluate and review actions taken and update the plan if needed

#### **6. Risk Assessments**

##### **6.1 Local Community Risk Assessment**

Since many risks will be planned for at a National/Regional/County or District level, the risk assessments below cover only those risks to which the community of Iwerne Minster could respond, to ensure the community's safety/wellbeing. These risks are relevant to the local area, based on local knowledge: (see following table). A more detailed Assessment which is based on The Dorset Local Resilience Forum and National Risk Assessment is held by members of the Planning Team.

**Risks that Iwerne Minster might encounter and role of Community Emergency Coordination Team.**

Risk	Impact on Community	What the Community Emergency Coordination Team do to prepare/ response
1. Failure of electrical power supply.	Loss of lighting, central heating, hot water, and cooking facilities for residents. Impact on home medical equipment. Defrosting fridges/freezers Impact on drug storage. Mobile phone/internet network may be affected depending on scale of power cut.	Notify residents of outage and planned reconnection through the Online Community Forum Next Door and WhatsApp. Identify residents most at risk and offer support if needed. <i>If prolonged outage:</i> - Provide on-going support as required and dependent on facilities available. - Maintain communication with the addition of manning the Community Emergency Hub (Abingdon hall) if needed.
2. Pandemic, flu, or other illness.	Isolation in lockdown. Inability to get out and source food and medical attention.	Mobilise community volunteer support network, e.g. food/medication deliveries and well-being checks. Ensure up to date emergency contact numbers are available through community communication channels.
3. Disruption to water supply.	Access to fresh water for hydration and washing/toilet facilities.	Communication / liaison with water provider. Maintain information and advice for residents. Inform residents of location of temporary water supplies. Ensure necessary safe guarding against untreated supplies. Organise volunteers to deliver supplies to vulnerable residents if needed.
4. Major road traffic accidents (A350)	Dependent on location, type of vehicle involved, materials in transit. Possible risk of harm/injury to residents, damage to property. Access/egress issues to the village for emergency services and residents.	Alert emergency services. Provide communication to residents. Work with emergency services to provide voluntary support as needed, e.g. first aid, traffic control, evacuation to place of safety (if the type of incident allows and is safe to do so).
5. Severe weather – snow and prolonged low temperatures.	Difficulty for residents to move around village. Impeding access to shops, food deliveries and appointments. Raised likelihood of slips, trips and falls. Difficulty in emergency services accessing village. Risk of frozen pipes, flooding to homes.	Initiate volunteer snow patrol who will have detailed maps and snow code.
6. Severe weather – Storms/gales.	Risk of fallen trees. Road access. Damage to property. Power line disruption. Debris blocking streams and ditches may cause flooding.	Most responses will be dealt with by emergency services/utility providers. Ensure communication with appropriate providers and inform residents. Provide support and safe places for residents as needed.

Risks (Cont.)	Impact on Community	What the Community Emergency Coordination Team do to prepare/ response
6a. Prolonged Extreme Heat	Risk of heat related illness for vulnerable people, young babies  Increased risk if combined with disruption to water supply (see risk 3)	Monitor weather forecast Circulate extreme weather warnings and any health advice. Monitor vulnerable adults where needed and provide support and safe places if needed.
7. Flooding.	Damage to property. Road access.	Response as severe weather. Work with emergency services to provide volunteer support for protection of properties at risk. Ensure culverts are regularly maintained/cleared as mitigation.
8. Missing child or vulnerable adult.	Critical to family.	Alert emergency services. Team to meet and organise search/support.
9. Major fire.	Risk of injury. Possible evacuation of residents. Loss of homes.	Inform residents. Situation dealt with by emergency services with support from volunteers as appropriate.
10. Wildfires.	Possible damage to properties. Risk of injury. Impeding access to/from village.	Inform residents. Situation dealt with by emergency services with support from volunteers, e.g. helping with evacuation to place of safety.
11. Active shooter. Marauding terrorist incident.	Risk of injury/death. Destruction of property.	Alert emergency services and maintain communication. Current police advice is to <b>Run/Hide/Tell</b> <ul style="list-style-type: none"> <li>• <b>Run</b> – if witnessing incident move away quickly.</li> <li>• <b>Hide</b> – seek cover.</li> <li>• <b>Tell</b> – if safe call 999.</li> </ul> <i>If indoors; lock doors &amp; windows. Move to rear of house.</i>
12. Aircraft incidents	Possible risk of injury to residents, damage to property. Access/egress issues to the village for emergency services and residents.	Alert emergency services. Provide communication and advice for residents. Work with emergency services to provide voluntary support as needed, e.g. maintaining exclusion zone.

## 6.2 Evacuation

If evacuation is considered, be guided by the emergency services or Dorset Council.

## 6.3 **Environment Agency Local Flood Risk Assessment**

The Iwerne Minster Resiliency Guide contains useful information of those areas at risk of flooding and is in accordance with the Environment Agency Local Flood Warning Plan; however, only a very small part of the Parish of Iwerne Minster is threatened, i.e. only areas to the west of the village and the main A350.

## **7. Vulnerable people / groups**

Lists of all vulnerable people / groups that have been identified to the Community Coordination Team are kept under confidential authority and can only be accessed by members of the Team.

Care should be taken that any person/household who is later identified as being in need must be added to this list.

## **8. Local Skills/Resources**

Village Shop

Defibrillators [no access code is needed]

St Mary's Church

Clubs [Horticultural Association, Women's Institute]

The Talbot Inn

Leopard Dairy

Clayesmore School

Heavy towing equipment/tractors - Local farming community.

Child Okeford surgery/pharmacy.

Vets in Blandford & Shaftesbury.

## **9. Emergency Equipment**

**Defibrillators** – Located at:-

- The Talbot Inn
- St Mary's Church
- Leopard Dairy

**Located at Abingdon Hall:**

Hi Vis Jackets

Traffic cones

First Aid Kits (in all hub locations)

Snow shovels

An equipment box with the following is held at the primary Hub: Abingdon Memorial Parish Hall:

- Folders for Information Packs
- Emergency logbook and pen
- Lanyards & ID cards
- Hi Vis vests

A full list of available equipment is kept and updated by the co-ordinating team.



**Appendix A**

**Home emergency action plan**

Copies will be available on the Parish Council website, at the Village Shop, via email from Paul Le Prevost or on the village Notice Boards. Please copy and keep both sides.

Side 1

## Household Emergency Plan

**If an emergency occurs – Initial Actions**

**If an emergency occurs dial 999**

Follow instructions given by the emergency services

**Action**

In the event of fire, leave the building unless advised to do otherwise by the emergency services or your own common sense.

If an emergency means it is not safe to go outside (eg. toxic fumes):

- Go in (go indoors and close all windows & doors)
- Stay in (stay indoors)
- Tune in to BBC Radio 2 or 4 who will provide continuous news updates, even in a national power outage

BBC Radio 2 is on FM 88.2, 88.3 & 88.4  
BBC Radio 4 is on FM 92-95, 103-105

**If Staying Indoors**

As far as possible you should be prepared to look after yourselves. Consider preparing a 'Home Emergency Kit'.

**Home Emergency Kit**

**Food and water for at least three days**

Tinned or dried food	<input type="checkbox"/>
Bottled water	<input type="checkbox"/>
Tin/Bottle opener	<input type="checkbox"/>
Camping stove	<input type="checkbox"/>
<i>(Replace food &amp; water every year)</i>	
<b>Other emergency items</b>	
Radio (wind-up or battery)	<input type="checkbox"/>
Torch (wind-up or battery)	<input type="checkbox"/>
Batteries <i>(replace every 3 months)</i>	<input type="checkbox"/>
First aid kit	<input type="checkbox"/>
Insurance documents	<input type="checkbox"/>
Anti-bacterial hand gel	<input type="checkbox"/>

**Emergency Evacuation**

In the event of an emergency that means you have to leave your home, leave as quickly and calmly as possible and follow the instructions of the emergency services.

If there is time to do so, a responsible adult should turn off electricity, gas and water supplies, unplug appliances and lock all doors and windows.

Electricity turned off  
Gas turned off  
Water turned off  
Windows & doors locked

Once evacuated you may be out of your house for a number of hours or even days. Consider what you might need in the next 12, 24 or 48 hours, e.g. items used for job, school, university, work etc.

**Grab Bag**

As well as a Home Emergency Kit, you may want to prepare a 'Grab Bag' of useful items in case you need to evacuate.

Home and car keys

Mobile phone & charger

Cash & bank cards

Prescribed medication

Hearing / sight aids

Mobility aids

Asthma & respiratory aids

Toiletries

Change of clothes

Important documents

First aid kit

Supplies for babies

**Iwerne Minster Emergency Plan**  
Please complete and keep to hand



**Appendix A (continued)**

Side 2

Your Household	Keeping this information up to date
<p>Do you have smoke detectors fitted and regularly check them?</p> <p>Are you in a flood risk area and signed up to the Environment Agency Flood Warning Service?</p>	<p><b>Contact Number</b></p> <p>Emergency 999  Dorset Police (non-urgent) 101  Dorset &amp; Wiltshire Fire and Rescue  01722 691000  NHS Direct 111  Anti-terror hotline 0800 789 321  Dorset Council 01305 221000  <b>Iwerne Minster Community Emergency Plan Contact 07879 377565 or 07811 314694</b>  Highways Emergency 01305 221020  Sewage Flooding 0345 8505959  Environment Agency 0800 807060  Environment Agency Flood Line  0345 988 1188  Met Office 0370 900 0100  National Grid – Gas Leaks 0800 111 999  Power Cut 105  Electrical Emergency 0800 40 40 90  Scottish &amp; Southern Energy 0800 072 7282  Village Shop 01747 811202</p> <p><b>Water &amp; Sewage</b></p> <p>Wessex Water 08457 145145</p> <p><b>Your Numbers</b></p> <p>Doctor  Hospital  Dentist  Vet  Insurance (Building)  Insurance (Contents)  Insurance (Car)</p> <p><b>Other Useful Numbers</b></p> <p>School  Work  Carer  Landlord</p>
<p><b>Staying in touch &amp; staying together</b></p> <p>If you can't get home or contact each other a prearranged meeting point will be helpful. It would be useful if you could stay overnight at these places if you couldn't get home.</p> <p>The meeting point may need to be away from home where access may have been restricted. Is there a friend's or relative's home you could use as a meeting place?</p> <p>Pick two places, one local and one outside your area. Perhaps put the phone numbers in your mobile phone.</p>	
<p>Name:  Address:  Phone number:  Name:  Address:  Phone number:</p>	
<p><b>Helping each other</b></p> <p>Do you have any neighbours who may need your help or may be able to help you?</p>	
<p>Name:  Address:  Phone number:  Name:  Address:  Phone number</p>	
	<p><b>Keeping this information up to date</b></p> <p>Date of this plan: May 2025  Date of next update: Sept 2026</p>
<p><b>Iwerne Minster Emergency Plan</b>  Please complete and keep to hand</p>	

## Appendix B

### Emergency Grab Bag



#### What is an Emergency Grab Bag?

Make sure that your grab bag contains everything you need to operate for a period of up to 7 days. Think about the essential you use daily, make a list and ensure that they are all available should the worst happen, and you need to evacuate your home or survive in your home without essential service.

You may need to go back to basics – How did you operate before the digital age?

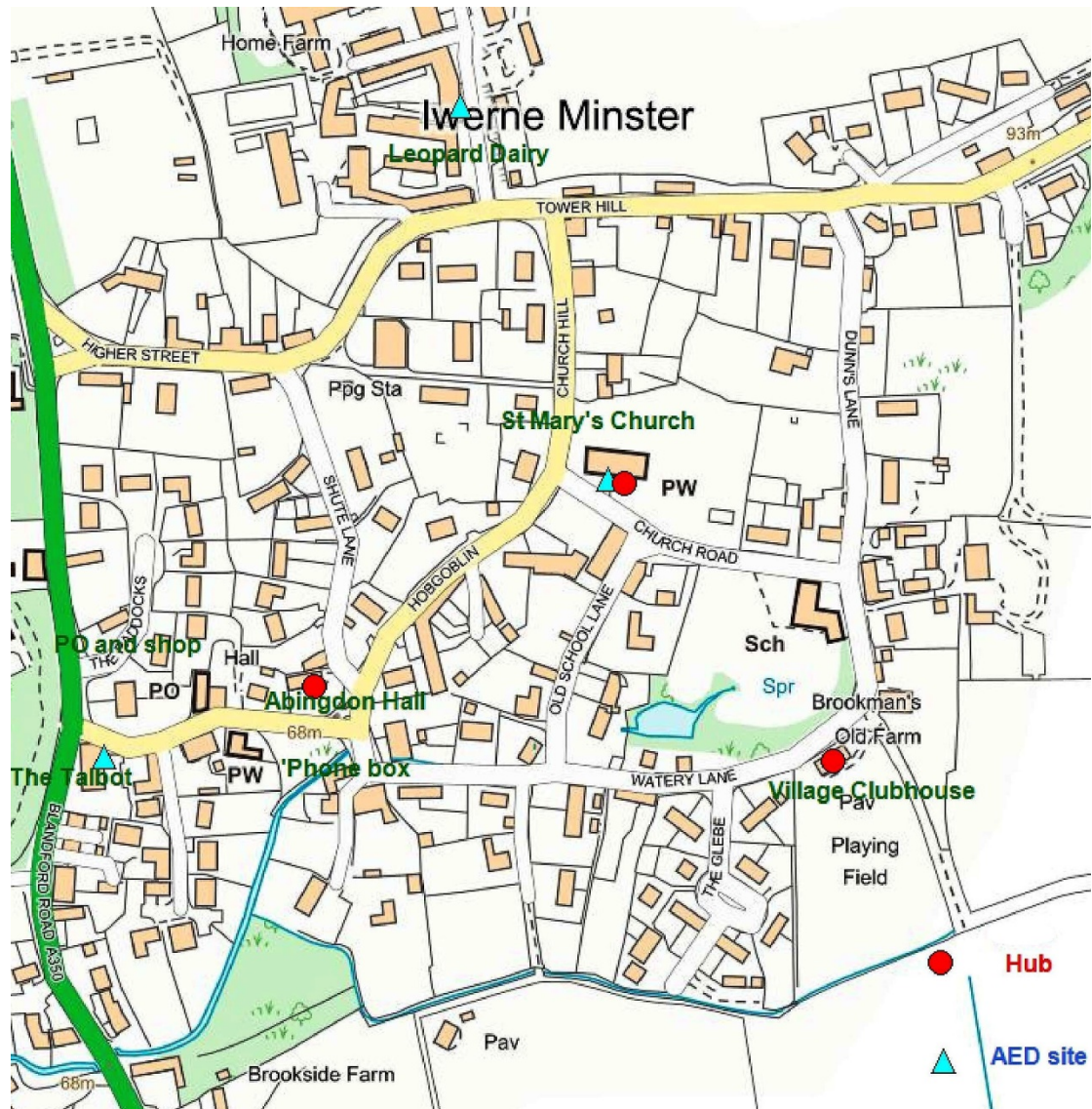
Your Local Resilience Forum, Community Resilience Team or [www.dorsetprepared.org](http://www.dorsetprepared.org) can provide more advice and guidance.

#### What should you put in it?

- Pen and notepad
- Toiletries/medical kit
- Mobile phone and charger
- Torch/batteries
- Tinned food/water
- Essential clothing

## Appendix C

Central Village Map with Hubs and AED locations for wider image see Maps on next page.

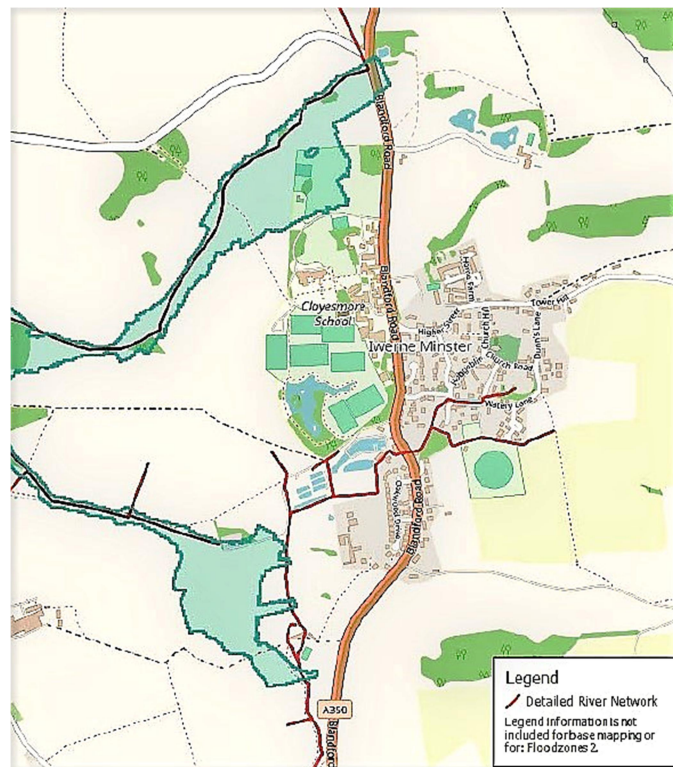


**AED – Automatic External Defibrillator**



## Appendix C (continued)

River networks and flooding (in light green):



Grit Bunkers

